

MINUTES

SLO NIGHTWRITERS BOARD MEETING

Meeting Date: Nov. 6, 2018
Time: 6:30 pm – 8:30 pm
Place: Conference room
United Church of Christ
11245 Los Osos Valley Road
San Luis Obispo CA

Janice Konstantinidis, President

Contact: jkon50@gmail.com

MEMBERS PRESENT:

Janice Konstantinidis – President, Webmaster, Program Director
Steve Derks – Treasurer
Susan Tuttle – Education Coordinator
Leonard Carpenter – Secretary
Jim Aarons – Membership Coordinator
Pat Gimer – Critique Groups Coordinator
Dennis Eamon Young – Photographer

MEMBERS ABSENT:

Lillian Brown Newsletter Editor.
Abi Aarons - Social Media Assistant
Meagan Friberg – Social Media Coordinator

GUESTS: None.

MEETING CALLED TO ORDER: 6:45 pm

ACTIONS OR EVENTS OCCURRING SINCE THE LAST BOARD MEETING

A new water heater/dispenser urn was purchased due to the theft of the previous one.

PREVIOUS MINUTES PRESENTED

The October minutes were approved. Steve Derks made the motion to approve them. Dennis Young seconded the motion. The board was in favor and the motion passed.

PRESIDENT'S REPORT (Janice Konstantinidis):

I received a check for \$40 from Judythe Guarnera last week. The \$40 was from a donation for some of Anna Unkovich's books for which Judy was custodian. The buyer designated the money for SLO NightWriters.

During the past month I purchased a new water hearing urn for our general meetings – our previous one was stolen. I told Judythe in my thank-you letter that I would put the \$40 towards the purchase of the urn. The person who donated the money does not wish to be named. She hopes members will enjoy their coffee or whatever hot drink they choose.

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Anna was our greeter and did many other things for NightWriters for years. She always greeted people with a warm welcome. I feel the urn will continue to warm people. I think the purchase is timely as our evenings are getting cold.

I am in the process of sending out an email to the membership about our Christmas Story Telling evening for our December general meeting.

VICE PRESIDENT'S REPORT

No VP at present.

SECRETARY'S REPORT (Leonard Carpenter):

The October minutes were submitted and approved.

TREASURER'S REPORT (Steve Derks):

1) FINANCIAL STATUS FOR OCTOBER 2018:

End of Month Bank Balance	\$1,079.43
OCTOBER Income	\$420.00
OCTOBER Expenses	\$271.26

2) DETAILED INCOME FOR OCTOBER 2018:

Member Dues	\$420.00
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3) DETAILED EXPENSES FOR OCTOBER 2018:

Bank Fees	Rabobank	\$0.72
Contest Prizes		\$20.00
Equipment	Coffee Urn	\$127.00
Refreshments		\$33.54
Website	Wild Apricot	\$90.00

- 4) The annual IRS Form 990-N was submitted electronically in October. This form maintains our 501(c)(3) status active.
- 5) The rent payment check and loan payment for October were not cashed by the end of the month, thus do not appear on this summary (adds \$205 to expenses).
- 6) Steve noted that \$600 was added to the treasury from the silent auction in September, and that \$450 was spent on the Cuesta Writers Conference.

NEWSLETTER EDITOR'S REPORT

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No report; the September newsletter was issued by Lillian.

PHOTOGRAPHY REPORT (Dennis Young):

Photographs were taken for the newsletter as usual and will be published.

PROGRAMS REPORT (Janice Konstantinidis):

We are coming to the end of the programs for the general meetings for 2018. I am in the process of writing to the membership about the Story Selling Evening for the December program.

I am grateful to Tammie Burnsed for stepping up to be Program Director. Tammie will take over her position in February 2019. However, based on her email to the board today. I can see she has been very busy planning some very good evenings for NightWriters.

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SOCIAL MEDIA/PUBLICITY/PROMO REPORT (Meagan Friberg and Abi Aaron):

No social media report for Facebook was available.

Twitter report for September: Total followers 354; New followers 3; Likes 1; Posts 2; Retweets 1; Impressions 797 (i.e., tweets delivered); Profile visits 29.

WEBMASTER'S REPORT (Janice Konstantinidis):

SLO NightWriters Golden Quill Writing Contest Results, 2018:

New pages have been created to showcase the winners and second placers of the contest, along with their entries.

SIMPLY CLEAR MARKETING & MEDIA REPORT

No report was received.

CRITIQUE GROUPS/WORKSHOP COORDINATOR REPORT (Patricia Gimer):

The board heard Patricia's report and plans going forward concerning critique groups.

During the remainder of the month, contact was made with the coordinator of a critique group, and plans were made to attend. Unfortunately, the group did not meet due to lack of member availability. Another attempt to attend this group will be made in November.

At the October 25 Los Osos Library reading of my poetry collection, I was introduced as a Board Member of SLO NightWriters. It was gratifying that an attendee sought me out for information about available critique groups.

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Newsletter articles highlighting critique groups visited in August and September were submitted but not published. Contact was initiated with the current Newsletter Editor and copies of August and September articles were re-sent. These articles were included in this month's newsletter.

MEMBERSHIP REPORT (Jim Aarons):

October Membership Figures:

The board discussed membership figures.

CONTEST DIRECTOR'S REPORT

The contest was judged, and prizes were awarded.

OLD BUSINESS

Submitted by New Program Director Tammie Burns:

The board heard Tammie's proposals for the general meetings in 2019.

NEW BUSINESS

It was resolved to accept Tammie's proposal as Program Director to provide a \$200 budget for speaker's fees during the 2019 year. \$50 per speaker would be usual stipend amount. 4 This was moved by Susan Tuttle, seconded by Steve Dirks, and passed.

In regard to proposals by members who do not attend board meetings, it was moved that the initiators may come to a board meeting, present their project before other business is conducted, and then leave if they do not wish to be part of the deliberation. This would resolve the complication of discussing proposals at length over email exchanges. This was moved by Steve Dirks, seconded by Leonard Carpenter, and passed.

The proposal by Tammi Burnsed to conduct a free workshop on Writing Organization was move by Steve Derks, seconded by Susan Tuttle.

Sample items were brought by Susan as anonymous party gifts from the board from Santa.

MEETING ADJOURNED: 7:50 pm

Next meeting December 4, 2018